

**Dear Councillor**

**May 11<sup>th</sup> 2024**

**You are summoned to attend the AGM of Little Ribston Parish Council  
followed by an Ordinary meeting to be held on**

**Tuesday May 21<sup>st</sup> 2024 at 7pm at the Village Hall**

**Melanie Spencer (clerk)**

## **AGENDA**

- 1 To consider apologies and approve the reason for absence.
- 2 To appoint a Chairman and Vice-Chairman to Little Ribston Parish Council.
- 3 To note that the Chairman, Vice- Chair and Councillors have signed the acceptance of office form.
- 4 Chairman's Report.

### **5 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct and to receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.

- 6 To confirm the minutes of the meetings held on April 10th 2023 are a true and correct record.
- 7 RFO Report
  - 7.1 To approve invoices for payment [Appendix 1](#)
  - 7.2 To note payments made and received [Appendix 2](#)
  - 7.3 To authorise the Clerk to appoint an internal auditor.
- 8 To consider Planning Matters.
- 9 To consider questions from the public (limited to 5 minutes if time permitting).
- 10 To consider and note issues with laptop and the speed awareness campaign.
- 11 To notify the clerk of items for inclusion on the agenda of the next meeting.
- 12 To confirm and note the date of the next meeting.

