

Dear Councillor

March 27th 2023

You are summoned to attend the meeting of Little Ribston Parish Council, to be held on **Tuesday April 4th 2023 at 7pm at the Village Hall
*Melanie Spencer (clerk)***

AGENDA

- 1 To consider apologies and approve the reason for absence.
- 2 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct and to receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 3 To confirm the minutes of the meetings held January 2023 are a true and correct record.
- 4 **RFO Report**
 - 4.1 To approve invoices for payment [Appendix 1](#)
 - 4.2 To note payments made and received [Appendix 2](#)
 - 4.3 To approve bank reconciliation to March 31st 2023 [Appendix 3](#)
 - 4.4 To discuss and note the receipts and payments [Appendix 4](#)
 - 4.5 To note internal checks
 - 4.6 To consider appointing an internal auditor
 - 3.7 To approve and sign exemption certificate for external audit 2022/2023
- 5 To consider Planning Matters
- 6 To consider questions from the public (limited to 5 minutes if time permitting)
- 7 To consider and note correspondence received and decide action where necessary
- 8 To notify the clerk of matters for inclusion on the agenda of the next meeting
- 9 To confirm the date of the AGM in May 2023