

LITTLE RIBSTON PARISH COUNCIL

The Minutes of the Little Ribston Parish Council meeting.

Held on Tuesday April 4th 2023

PRESENT: Cllr R. Sullivan, Cllr J. Steele, Cllr. G. Spencer, Cllr. J. Dent

IN ATTENDANCE: Melanie Spencer (Clerk and RFO), 1 parishioner

2258 APOLOGIES

None

2259 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS' CODE OF CONDUCT

Resolved: To note that no interests were declared and no dispensations were requested.

2260 To approve the minutes of the meeting held on January 11th 2023 as a true and accurate record.

Resolved: To confirm and approve the minutes of the meeting held in January 11th 2023 as true and accurate records.

2261

i) To note previous payments

Insurance premium £161

Village hall hire £60

Clerk salary overpaid in February and March due to bank error with standing order £395.10 in February and £558.30 in March.

iii) Invoices for approval

YLCA £130

Resolved: To note the invoices received and paid and approve the payment of all outstanding invoices.

2262 To conduct internal checks and approve bank reconciliation

The Clerk pointed out that an error with a standing order has resulted in the Clerk being overpaid in February and March which the Clerk would pay back but it is too late for this financial year.

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Resolved: To note that the receipts and payment were checked, and that the bank reconciliation statement at March 31st 2023 is correct and approved.

2263

i) Annual Governance and Accountability Return (AGAR) 2021/2022

Resolved that Little Ribston Parish Council is exempt from external audit for the year 2022/2023 as its annual turnover does not exceed £25,000

ii) To note the Annual Internal Audit Report 2021/22

Resolved: To approve the appointment of internal auditor and to note the Annual Internal Report has not been received from the auditor

2264 To approve Section 1 – the Annual Governance Statement 2022/23 for Little Ribston Parish Council

Resolved that Little Ribston Parish Council approve section 1 of the Annual Governance Statement 2022/23 for Little Ribston Parish Council on page 5 the AGAR 2022/23

2265 To approve Section 2- Accounting statements for Little Ribston Parish Council on page 6 of AGAR 2022/23

Resolved that Little Ribston Parish Council approve Section 2- Accounting statements for Little Ribston Parish Council on page 6 of AGAR 2022/23

2266 To approve the publication of documents required by the Accounts and Audit Regulations 2015 and the Transparency Code for Smaller Authorities

Resolved that in accordance with the Accounts and Audit Regulations 2015 and the Transparency Code for Smaller Authorities Little Ribston Parish Council will publish the following documents on a public website:

Certificate of exemption

Annual Internal Audit 2022/2023

Section 1 of AGAR 2022/2023

Section 2 of AGAR 2022/2023

Analysis of variances

Bank reconciliation to March 31st 2023

Notice of the period for the exercise of public rights and other information required by regulation 15.

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2267 Planning Notice

None

2268 To consider questions from members of the public.

A parishioner asked if homemade speeding signs could be erected.

The Clerk commented that this would not be acceptable to the Highways authority but she would check with Cllr. A. Paraskos

2269 To consider and note correspondence received and decide action where necessary

2270 To note items for the next agenda

Resolved: To note the following agenda items -

Speeding

2271 To approve and note the date for the next meeting.

Resolved: To note and approve Tuesday 23rd May 2023 at 7pm in the Village Hall as the date for the next meeting

Meeting closed at 7.45pm

Melanie Spencer Ribstonparishclerk@gmail.com 01937 583578 May 10th 2023