

# LITTLE RIBSTON PARISH COUNCIL

## **The Minutes of the Little Ribston Parish Council Annual General Meeting, followed by the Minutes of the Ordinary meeting.**

**Held on Tuesday May 18<sup>th</sup> 2021 at 7pm**

PRESENT: Cllr M. Bell, Cllr W. Marr, Cllr. G. Leather, Cllr. J. Dent, Cllr. A. Paraskos

IN ATTENDANCE: Melanie Spencer (Clerk and RFO), 3 parishioners

### **2113 Election of Chairman**

**a)** Cllr. Bell proposed for Chair by Cllr. Dent, seconded by Cllr. Marr.

Resolved: to approve and note the re-election of Cllr. M. Bell as Chairman to Little Ribston Parish Council

**b)** Declaration of acceptance of office

Resolved: To note the declaration of acceptance of office form was made and signed by Cllr. M. Bell.

**c)** Cllr. G. Leather proposed for Vice Chair by Cllr. Marr, seconded by Cllr. Dent.

Resolved: To approve and note the election of Cllr. G. Leather as Vice Chair to Little Ribston Parish Council

### **2114 APOLOGIES**

None

### **2115 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS' CODE OF CONDUCT

Resolved: To note that no interests were declared and no dispensations were requested.

**2116 To approve the minutes of the meeting held on February 25<sup>th</sup> 2021 as a true and accurate record.**

Resolved: To confirm and approve the minutes of the meeting held on February 25<sup>th</sup> 2021 as a true and accurate record.

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## **2117**

### **a) To note previous payments**

YLCA invoice £125

Insurance premium £161

Internet security £29.99

### **b) Invoices for payments**

None

Resolved: To note the payments and invoices made and received.

## **2118 To conduct internal checks and approve bank reconciliation**

Resolved: To note that the receipts and payment were checked, and that the bank reconciliation statement at March 31<sup>st</sup> 2021 is correct and approved.

## **2119**

### **a) Annual Governance and Accountability Return (AGAR) 2020/2021**

Resolved that Little Ribston Parish Council is exempt from external audit for the year 2020/2021 as its annual turnover does not exceed £25,000

### **b) To note the Annual Internal Audit Report 2020/21**

Resolved: To note the Annual Internal Report has not been received from the auditor

## **2120 To approve Section 1 – the Annual Governance Statement 2020/21 for Little Ribston Parish Council**

Resolved that Little Ribston Parish Council approve section 1 of the Annual Governance Statement 2020/21 for Little Ribston Parish Council on page 5 the AGAR 2020/21

## **2121 To approve Section 2- Accounting statements for Little Ribston Parish Council on page 6 of AGAR 2020/21**

Resolved that Little Ribston Parish Council approve Section 2- Accounting statements for Little Ribston Parish Council on page 6 of AGAR 2020/21

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## **2122 To approve the publication of documents required by the Accounts and Audit Regulations 2015 and the Transparency Code for Smaller Authorities**

Resolved that in accordance with the Accounts and Audit Regulations 2015 and the Transparency Code for Smaller Authorities Little Ribston Parish Council will publish the following documents on a public website:

Certificate of exemption

Annual Internal Audit 2020/21

Section 1 of AGAR 2020/21

Section 2 of AGAR 2020/21

Analysis of variances

Bank reconciliation to March 31<sup>st</sup> 2021

Notice of the period for the exercise of public rights and other information required by regulation 15.

## **2123 Planning Notices**

Bee Cottage – Porch –

Resolved: To approve and note that Little Ribston Parish Council support the application.

## **2124. To consider questions from members of the public.**

A parishioner registered his objection and that of his neighbour to the Council's proposal to plant one of the verges in Little Ribston with wildflowers. He questioned whether the Council would fund the removal of wildflower plants from his garden if the flowers on the verge self-seeded.

A parishioner registered her support for planting of the verges with wildflowers.

Resolved: To note the parishioner's comments regarding Little Ribston Parish Council's

Proposal to plant a verge with wildflowers

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## **2125 To consider grass cutting of verges and wildflower proposal**

A discussion of the positive benefits of a small area of wildflowers in the village was presented by Cllr. G. Leather. The Clerk reported that she had received two letters of objection and three in support of the proposals. Cllr. G. Leather reported that there was further support from the village Facebook group. A wildflower verge was proposed by Cllr. G. Leather, who suggested taking into consideration the comments of the two parishioners who objected by moving the location to the opposite side of the road. The proposal was seconded by Cllr. M. Bell. The remaining verges will be cut as per the usual schedule.

Little Ribston Parish Council approved a contribution of £50 towards the cost of the wildflowers.

Resolved: to approve and note the planting of one verge with wildflowers and to action the clerk to contact the contractor regarding the village grass cutting and removal of the turf on the wildflower verge.

## **2126 To consider and note correspondence received and decide action where necessary**

A) Harrogate Borough Council new code of conduct

Resolved: To note that the Parish Council would remain with the existing Code of Conduct.

B) South Park Sign

The sign was reported to NYCC by the Clerk some months ago.

Resolved: To action the clerk to contact NYCC to receive an update

## **2127 To note items for the next agenda**

Resolved: To note agenda item - Parking on verges

## **2128 To approve and note the date for the next meeting.**

Resolved: To note and approve July 20th 2021 at 7pm in the Village Hall as the date for the next meeting

**Meeting closed at 8.10pm**