

# LITTLE RIBSTON PARISH COUNCIL

## **The Minutes of the Little Ribston Parish Council Annual General Meeting, followed by the Minutes of the Ordinary meeting.**

**Held on Tuesday May 2023 at 7pm**

PRESENT: Cllr R. Sullivan, Cllr J. Steele, Cllr. G. Spencer, Cllr. J. Dent.

IN ATTENDANCE: Melanie Spencer (Clerk and RFO), one parishioner

### **2423 Election of Chairman**

i) Cllr. Sullivan was proposed for the role of Chair by Cllr. Dent, seconded by Cllr. Spencer.

Cllr. Dent was proposed for Vice-Chair by Cllr. Sullivan, seconded by Cllr. Steele

Resolved: to approve and note the election of Cllr. R. Sullivan as Chairman and Cllr. J. Dent Vice-chair to Little Ribston Parish Council

ii) Declaration of acceptance of office

Resolved: To note the declaration of acceptance of office form was made and signed by all Councillors, the Chair and Vice-chair

### **2424 Chairman's review of the year**

#### **The Parish Council 2023-2024**

The Chairman would like to thank the Clerk for her hard work throughout the year.

The village wildflower verge at the Knaresborough end of the village continues to have a positive impact on the village. We have received many positive remarks about the successful wildflowers and donations of seed.

### **2425 APOLOGIES**

None

### **2426 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS' CODE OF CONDUCT

Resolved: To note that no interests were declared and no dispensations were requested.

### **2427 To approve the minutes of the meeting held on April 10<sup>th</sup> 2024 as a true and accurate record.**

Resolved: To confirm and approve the minutes of the meeting April 10<sup>th</sup> as true and accurate record.

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**2428**

**i) To note previous payments**

Bee sign £10

Memory stick £20.47

Village hall £75

Insurance £125.55

YLCA £136

**ii) Invoices for approval**

VAS sign

Laptop up to £500

Resolved: To note the invoices received and invoices paid.

**iii) Appointment of internal auditor.**

Resolved: To action the clerk to appoint an internal auditor.

**2429 Planning Notices**

NA

**2430 To consider questions from members of the public**

NA

**2431 To consider and note correspondence received and decide action where necessary**

**i) Overgrown public rights of way**

Cllr. J. Steele had walked the area where there seemed to be issues and pointed out that the overgrown area in the photograph is not the official footpath and therefore the landowner is under no obligation to keep this area clear.

Resolved: To note that the Clerk has written to the complainant to clarify these points.

**2432 To note progress of VAS and to consider issues with laptop**

Resolved: To action the clerk to purchase a new laptop with software and to write to HBC regarding the placement of the VAS before the invoice is settled

**2433 To note items for the next agenda**

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Resolved: To note the following agenda items -

Speed sign progress

**2281 To approve and note the date for the next meeting.**

Resolved: To note and approve Tuesday July 16th at 7pm in the Village Hall as the date for the next meeting

**Meeting closed at 7.55pm**

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