

Dear Councillor

April 3rd 2019

You are summoned to attend the Annual General Meeting of Little Ribston Parish Council, to be held on **Tuesday April 9th at 7.30 pm in the Village Hall**

Melanie Spencer (clerk)

AGENDA

- 1 To appoint a Chairman to Little Ribston Parish Council
- 2 Chairman to sign the Declaration of Acceptance of Office
- 3 Parish Council Meeting, to consider apologies and the reasons for absence.
- 4 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct (b) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.

- 5 RFO Report
 - 5.1 To approve invoices for payment [Appendix 1](#)
 - 5.2 To note payments made and received [Appendix 2](#)
 - 5.3 To approve bank reconciliation to March 31st 2019 [Appendix 3](#)
 - 5.4 To discuss and note the receipts and payments [Appendix 4](#)
 - 5.5 To note internal checks
 - 5.6 To consider appointing an internal auditor
 - 4.7 To approve and sign exemption certificate for external audit 2018/2019
- 6 To consider Planning Matters
 - 6.1 APPLICATION NO: 6.123.36.C.OUT 19/01148/OUT Outline application for the erection of 2 no. dwellings with access considered Land East Of Grange House Wetherby Road
 - 6.2 Planning decisions – West View Appeal Ref: APP/E2734/W/18/3204965 Outline two dwellings
- 7 To consider questions from the public (limited to 5 minutes if time permitting)
- 8 To consider and note correspondence received and decide action where necessary. To resolve to exclude members of the public and press under the Public Bodies Act 1960 due to the nature of the following business to be transacted being prejudicial to the public interest.

[Monitoring officer's letter](#)
- 9 To notify the clerk of matters for inclusion on the agenda of the next meeting
- 10 To confirm the date of the next meeting in June 2019